



## London hearings factsheet

**Date:** Tuesday 8 October to Friday 11 October, Tuesday 15 October to Friday 18 October and Monday 28 October to Friday 1 November 2019

**Timetable:** Registration will start from 09:30, when tea and coffee will be available. The hearings will begin at 10:00 and finish mid-afternoon, depending on the number of witnesses speaking. Refreshments and sandwiches will be provided.

**Location:** Fleetbank House, Salisbury Square, London, EC4Y 8AE

**Hearings:** The chair of the Inquiry is Sir Brian Langstaff. Questioning of witnesses will be led by Jenni Richards QC and her colleague Sarah Fraser Butlin. The schedule of witnesses is on the Inquiry [website](#).



**Registration and expenses:** Please register to attend before coming to the Inquiry via [our website](#). Details of how to claim expenses for attending can be found [here](#). The Inquiry team will be on hand during the hearings to help with claiming expenses as well as for any other queries. They will be wearing green lanyards for identification.

**Wellbeing:** The wellbeing of people watching the Inquiry is extremely important. The Chair understands that people may need to take a break from the main room at any point. For those who wish it, the proceedings will be shown on screens in separate rooms. There are also quiet rooms on the second floor. Confidential psychological support will be available at the hearings from the Inquiry Red Cross team. They will be wearing identifiable lanyards. Telephone support will also be available and can be accessed on 0800 458 9473 and 0203 417 0280.

**Memorial:** It will be possible to contribute to the memorial sculpture, made up of messages in small bottles about a loved one, yourself or whatever you feel is most important. If you want to think about your message/s before you come to the hearing, the piece of paper is about 5 by 2 inches so it can be scrolled and put into a bottle, and you are welcome to write on both sides or keep your message private. If you are not able to attend a hearing but would like to contribute, you are welcome to contact the Inquiry team who will ensure your message is included.

**Media:** The Inquiry has arranged for the witness hearings to be filmed for broadcast. People attending will not be shown on camera. Broadcast and print media have been requested not to film people without their permission. They will not be filming individuals in the hearing room but they may conduct interviews in specific areas of Fleetbank House or outside. Media will be wearing yellow lanyards for identification.

**Privacy:** We request that no one should take photos or film inside the building to protect the identity and privacy of those attending.

**Luggage:** Coats and luggage can be stored securely in the staffed cloakroom on the second floor.

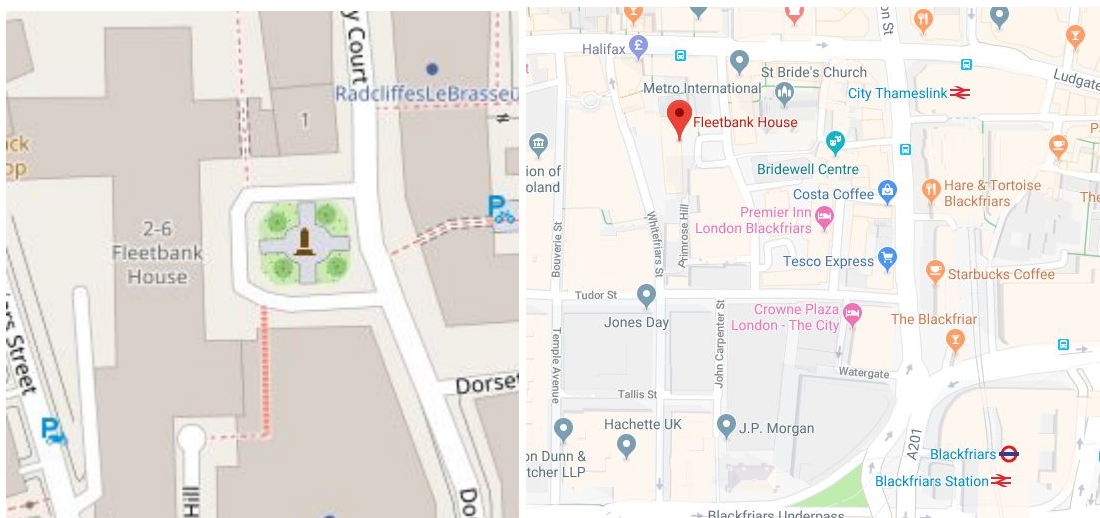
**Lounge:** There is a newly refurbished lounge located on the 2nd floor in addition to the 3rd floor lounge next to the hearing space.

**WiFi:** WiFi will be available on the 2nd and 3rd floors for public use.

**Hearing loop:** For those who require it, hearing loop devices are available at the Inquiry reception.

**Website:** For anyone unable to attend, the hearings are being filmed and live-streamed on the Inquiry's website ([www.infectedbloodinquiry.org.uk](http://www.infectedbloodinquiry.org.uk)). They are also stored on the Inquiry's website with a full transcript.

**Map to venue:** Fleetbank House is on the west side of Salisbury Square. The nearest stations are City Thameslink and Blackfriars. There is a dedicated entrance to the Inquiry in the south west corner of the square. Members of the Inquiry team will be outside the building to welcome people arriving each morning.



For any further queries please contact the Infected Blood Inquiry Team on 0808 169 1377.